

Travel Approval Form

Department: Public Works

Event Name: Tacera 2024 Conference


Location: College Station, Tx

Event Dates: 10-29-2024 thru 10-31-2024

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:
Jennifer VanderLaan

Court Decision:
This section to be completed by County Judge's Office



June 24, 2024

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

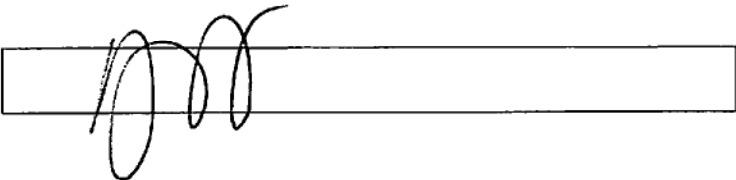
Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



TACERA

What is TACERA?

The Texas Association of County Engineers and Road Administrators is a professional organization which was chartered in 1987 to provide technical and professional interchange. Membership is open to all county road engineers, administrators and their staff. TACERA is the state affiliate of the National Association of County Engineers (NACE).

TACERA partners with TxLTAP (Texas Local Technical Assistance Program) to provide continuing education credits for professional engineers and county commissioners. Our annual conference and one-day workshops provide an opportunity to earn CEUs for your professional requirements. Check the Conference tab on this site for upcoming events



NEWS FROM TACERA

2024 TACERA Fall Conference

Dates are Confirmed!!

Golf Tourney - October 28

Conference - October 29, October 30 & October 31

Registration is Open!!

CONFERENCE REGISTRATION AND HOTEL INFORMATION

To register for the Conference and pay with a credit card online, please go to the Events page and complete the online process. To register for the Conference and pay by check, please print and complete the attached form and then mail to TACERA.

The Hotel information is listed on the bottom of the Registration Form.

[2024 TACERA Conference Registration & Hotel Information.pdf](#)

CONFERENCE SPONSORSHIP REGISTRATION

To be a Conference Sponsor and pay with a credit card online, please go to the Events page and complete the online process. To be a Conference Sponsor and pay by check, please print and complete the attached form and then mail to TACERA. There will be only one Conference Sponsor and only one Lanyard Sponsor, so contact TACERA as soon as possible! The deadline for Conference Sponsorships is Wednesday, October 9, 2023 at 5pm (CST).

[2024 TACERA Conference Sponsorship Form.pdf](#)

VENDOR HALL REGISTRATION

The Vendor Hall Registration will be handled by County Progress Magazine again this year. Please go to their website (www.countyprogress.com) and click on the Conference button at the top of the page. We have 60 booths available this year, so do not delay! Reservations will be on a first come first served basis. For questions, please contact Becky Frost at 325-673-4822 (ext. 2122).

<http://www.countyprogress.com>

GOLF TOURNEY SPONSORSHIP & PLAYER REGISTRATION

The Golf Tourney will be held on Monday, October 28, 2024 at the Pebble Creek Country Club in College Station. Registration begins at 11:30am, followed by lunch and Shotgun Start at 1pm. To be a Golf Tourney Sponsor or Player, you MUST complete the attached form and email it to Tony Vasquez (avasquez@bexar.org). To be a Golf Tourney Sponsor or Player and pay with a credit card online, please go to the Events page and complete the online process. To be a Golf Tourney Sponsor or Player and pay by check, please print and complete the attached form and then mail to TACERA. There will be only be two Title Sponsors for the Tourney, so contact TACERA as soon as possible! The deadline for Golf Sponsorships is Tuesday, October 18, 2024 at 5pm (CST). For more details about the Golf Tourney, please read the attached Letter from Tourney Chairman Tony Vasquez.

Registration and Form Not Available Yet!

CONFERENCE AGENDA

The 2024 TACERA Conference Agenda is Not Available Yet!

Details Coming Soon!

DOMINO TOURNEY REGISTRATION

Domino Tourney details are coming soon! Please contact David or Bryan and get signed up for this fun event! The new location is right next to the Hotel restaurant. Please see the flyer below for David's and Bryan's contact info! Please start arriving at 7 pm and dominoes fall at 7:30pm! Thank You to the **Texas Concrete Pipe Association** for sponsoring this great event with snacks, drinks & fun! The rules for our 42 Domino Tourney are also listed below this message!

Not Available Yet! Details Coming Soon!

[42 Domino Tournament Rules.pdf](#)

BECOME A MEMBER

Interested in becoming a member of TACERA?

Click the button below to sign up today!

Join us

[Voting Members of TACERA \(2024-5-8\).pdf](#)

If you are looking for services or products to help your County with Road and Bridge maintenance, construction or safety, TACERA asks that you please give a call or email to one of our many Affiliate Members of TACERA. Thank You!!

[Affiliate Members of TACERA \(2024-5-8\).pdf](#)

[Affiliate Membership Benefits \(2023\).pdf](#)

THE ROADRUNNER NEWSLETTER



2024 Texas Association of County Engineers & Road Administrators (TACERA) Conference Registration Form



Tuesday – Thursday, October 29, 2024 thru October 31, 2024
Conference Location – Hilton College Station Hotel and Conference Center
801 University Drive East, College Station, TX 77840

Cost to Attend Full Conference

\$175 (Member) \$250 (Non-Member)

Name: Jennifer Vanderhaan
Title: Director of Public Works
County or Business: Johnson County
Address: 2 N. Mill St. Suite 305
City / State / Zip: Cleburne TX 76033
Telephone Number: 817556-6380 E-mail: jenniferV@johnsoncounty.org

Please make checks payable to:

TACERA

*Send check and completed
Registration Form to:*

**TACERA
P.O. Box 185276, Fort Worth, TX 76181-0276**

Questions, call:

**(512) 260-1376
Robert Berndt, Executive Secretary
tacera1@yahoo.com**

Credit Card payments:

www.tacera1.org under Events

Refunds:

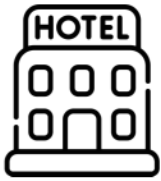
No Refunds after September 30, 2024 at 5pm (CST)

Hotel Accommodations

TACERA has negotiated a special group rate of only \$135.00/night. To make your reservations and get this special rate, simply call the Hilton College Station (1-979-693-7500) or General Reservations (1-800-HILTONS) and give the representative our Group Code (TACER24).

You may also use the following Booking Link: <https://group.hilton.com/j99itf>

This group rate will be available until October 6, 2024 or until the room block is sold out, whichever comes first. Don't delay, make your reservations NOW!



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 06/03/2024

DEPARTMENT: Public Works

PERSON SENDING REQUEST: Julie Edmiston EXT: 1850

Person (s) Name Attending:

1. Jennifer VanderLaan
2.
3.
4.
5.
6.

***If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:**

LEOSE FUNDS

Function Attending: 2024 Tacera Fall Conference

Hotel Name: Hilton College Station
Hotel Address:
City: College Station State: TX Zip:
Hotel Phone# 979-693-7500
Special Requirements:
Conference Hotel Block Code: Tacer24
Conference/Training Website: https://www.tacera1.org/resources/Conferences/2024
How many rooms needed: 1
Date of Check In: 10/28/24 Date of Check Out: 10/31/24

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.